

## SERVICE CHANGE IMPACT ASSESSMENT

SCIA 08 (22/23)

Chief Officer: Adrian Rowbotham  
 Service: Car Parking  
 Activity: Business Rates  
 No. of Staff: N/A

Activity Budget Change	2022/23 Growth / (Saving) £000	Later Years Comments (ongoing, one-off, etc.)
Business Rates	(12)	Ongoing

**A. Reasons for and explanation of proposed change in service**

Currently the business rates charges for Council owned car parks are below the budgeted level and this is expected to continue.

**B. Key Stakeholders Affected: None****C. Likely impacts and implications of the change in service (include Risk Analysis)**

None

**D. Risk to Service Objectives (High / Medium / Low) Low****E. 2021/22 Budget (£'000)**

Operational Cost 439

Income -

Net Cost 439

**F. Performance Indicators**

N/A

**G. Equality Impacts**

The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

**H. Net Zero Implications**

The decision recommended through this SCIA have a remote or low relevance to the council's ambition to be Net Zero by 2030. There is no

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perceived impact regarding either an increase or decrease in carbon emissions in the district, or supporting the resilience of the natural environment.

## SERVICE CHANGE IMPACT ASSESSMENT

SCIA 09 (22/23)

Chief Officer: Richard Morris  
 Service: Development Management  
 Activity: Development Management Income  
 No. of Staff: N/A

Activity Budget Change	2022/23 Growth / (Saving) £000	Later Years Comments (ongoing, one-off, etc.)
Planning Application fees	(25)	Two Years Only

**A. Reasons for and explanation of proposed change in service**

Expected Surplus of increased application fees for the next two years. The increased levels of surplus are uncertain hence the inclusion for 2 years only at this time.

**B. Key Stakeholders Affected: Planning Services****C. Likely impacts and implications of the change in service (include Risk Analysis)**

It will rely on a short-term continuation of the current market uptick, which cannot be guaranteed, and the ability of the service to generate capacity without additional spend.

**D. Risk to Service Objectives: Medium****E. 2021/22 Budget (£'000)**

Operational Cost 919

Income (988)

Net Cost (69)

**F. Performance Indicators**

From: Council performance from April 2021 to Sept 2022

Processing of planning applications: Major applications in 13 weeks

**Actual** 94.44% **Target** 80.00%

Percentage of appeals against planning application refusal dismissed

**Actual** 68.75% **Target** 75.00%

Market Share

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**Actual 69% Target 70%**

Average number of days taken to validate a planning application

**Actual 4.48 Target 5**

Processing of planning applications: Minor applications in 8 weeks

**Actual 85.51% Target 80.00%**

Processing of planning applications: Other applications in 8 weeks

**Actual 90.58% Target 90.00%**

**G. Equality Impacts**

The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

**H. Net Zero Implications**

The decision recommended through this SCIA have a remote or low relevance to the council's ambition to be Net Zero by 2030. There is no perceived impact regarding either an increase or decrease in carbon emissions in the district, or supporting the resilience of the natural environment

## SERVICE CHANGE IMPACT ASSESSMENT

SCIA 10 (22/23)

Chief Officer: Jim Carrington-West  
 Service: IT Services  
 Activity: Print  
 No. of Staff: N/A

Activity Budget Change	2022/23 Growth / (Saving) £000	Later Years Comments (ongoing, one-off, etc.)
Reduction in print/paper usage	(9)	Ongoing

**A. Reasons for and explanation of proposed change in service**

With the impacts of the pandemic changing the way people work and access information, printing requirements through MFDs (office printers) have consequently reduced. This has allowed a reduction in expenditure on current levels.

**B. Key Stakeholders Affected:** All Service areas of the Council who utilise MFDs for printing

**C. Likely impacts and implications of the change in service (include Risk Analysis)**

No perceived risk to service delivery

**D. Risk to Service Objectives (High / Medium / Low)** Low

**E. 2021/22 Budget (£'000)**

Operational Cost 25

Income -

Net Cost 25

**F. Performance Indicators**

N/A

**G. Equality Impacts**

The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

**SERVICE CHANGE IMPACT ASSESSMENT****H. Net Zero Implications**

Members are reminded of the Council's stated ambition to be Net Zero with regards to carbon emissions by 2030. The decision recommended in this SCIA directly impact on this ambition. The impact has been reviewed and there will be a decrease on carbon emissions produced in the district as a result of this decision.

There is a likely decrease in energy use as the amount of printing has reduced with a corresponding reduction in consumption of electricity, toner and paper.

## SERVICE CHANGE IMPACT ASSESSMENT

SCIA 11 (22/23)

Chief Officer: Adrian Rowbotham  
 Service: Strategic Property  
 Activity: Investment Property  
 No. of Staff: n/a

Activity Budget Change	2022/23 Growth / (Saving) £000	Later Years Comments (ongoing, one-off, etc.)
Reduced transfer to the Property reserve for voids	(10)	Ongoing

**A. Reasons for and explanation of proposed change in service**

Reduced annual contribution to the reserve which aims to cover voids. Currently it is £100,000 and the revised annual contribution will be £90,000.

**B. Key Stakeholders Affected: Property tenants****C. Likely impacts and implications of the change in service (include Risk Analysis)**

The economy remains significantly influenced by the Covid pandemic and the property market remains volatile. We therefore remain concerned with our commercial exposure for the foreseeable future. Provisions may become stretched.

**D. Risk to Service Objectives (High / Medium / Low) Medium to High****E. 2021/22 Budget (£'000)**

Operational Cost	306
Income	(1,677)
Net Cost	(1,371)

**F. Performance Indicators**

None

**G. Equality Impacts**

The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

**SERVICE CHANGE IMPACT ASSESSMENT****H. Net Zero Implications**

The decision recommended through this SCIA have a remote or low relevance to the council's ambition to be Net Zero by 2030. There is no perceived impact regarding either an increase or decrease in carbon emissions in the district, or supporting the resilience of the natural environment.

Members are reminded, however, that empty properties do require minimal energy consumption to ensure facilities are maintained and to ensure statutory compliance. The consumption of energy, albeit low, is nonetheless a negative impact.